

Procedures and Behavior Expectations

While you are in Mr. Ruiz’s class, it is hoped that the experience you have will be positive. In order for this to occur, it is advantageous for everyone to adhere to the following:

Students will.....

- 1. Be respectful of others
- 2. Stay focused and on task
- 3. Stay in their seats unless given permission to do otherwise
- 4. Do their best work
- 5. Follow directions

Students who elect to do otherwise while in my class will.....

- Receive an initial warning to change their behavior
- If a student chooses to ignore the warning, they will receive a detention

Severe disruptions will be sent to the office.

Procedures

Entering the classroom

- Finish or discard any food or drinks before entering the room.
- Get out your work and any materials you need.
- Check the board for any notes, instructions, assignments, or reminders and write them in your organizer.
- You must be in your seat working before the bell rings. If you are not, you will be marked tardy.

Time spent in class

- Work quietly through the period. You may talk quietly with my permission.
- Listen when the teacher is speaking. If you do not understand the information or instructions, please raise your hand and ask questions.
- Do not wander around the room. If you need materials, get them and return to your seat without disturbing others.
- Stop work to clean up only when instructed by the teacher to do so.

Exiting the classroom

- Begin cleaning and putting the classroom in order only when told to do so by the teacher. Do not stop working before then.
- Put work in your portfolio/binder and replace all materials where you found them.
- You may be seated only when all materials are put away, the room is clean and the teacher says to do so.
- When you are seated, wait for the instructor to dismiss you, not the bell.

You will be graded daily for an overall weekly grade. Below are some problems that will affect your grade:

- Tardies
- Rude, obscene, or derogatory remarks about students, teachers, or anyone else.
- Disrupting other students.
- Unnecessary wandering around the room.
- Not following school codes
- Food and/or drinks in class

I have read and understand the behavior and procedure expectations for Mr. Ruiz’s class.

Student signature

Student name/printed

Date

Parent signature

Parent name/printed

Date